

**Contract for Water and Sewer Service by Non-Owner Occupant (Lessee / Tenant) of Premises**

Completed by office:

Account No.: \_\_\_\_\_

Premises Address being served by the Town of Gretna, VA:  
\_\_\_\_\_

Date: \_\_\_\_\_

I \_\_\_\_\_, **the non-owner occupant (lessee / tenant) of the premises described herein**, hereby apply to Town of Gretna, Virginia for a supply of water to the above referenced physical location and/or address in the Town of Gretna, Virginia.

**I hereby agree to pay for all water and sewer services furnished on said premises at the rate now or hereafter established**, and all sewage disposal charges assessed against the said premises in accordance with the ordinances governing sewage disposal charges, and that the water shall be used on the premises only, and without waste, and to be bound in all things by the stipulation and conditions of water supply now or hereafter embraced in the Town Code, and the rules which may be from time to time adopted; and to permit the employees and/or agents of the Town, at all reasonable times to visit and inspect the described premises.

It is understood and agreed that the Town of Gretna, Virginia shall not be liable in the event of the stoppage of the water supply or if water is wasted on account of leaky pipes or fixtures or any other cause. It is also understood and agreed the Town of Gretna, Virginia shall not be liable for any water discoloration or any damage resulting therefrom.

If public service bills are not paid at the proper time or if a violation of any Town ordinance or other rules or regulations of the Town occurs pertaining to public services, the department shall have the right to cut off the water at any time. Otherwise this contract shall continue in force until cancelled in writing by me.

**Witness the following signatures:**

\_\_\_\_\_  
**Non-Owner Occupant (Lessee/Tenant)**

\_\_\_\_\_  
**Date**

**Town of Gretna, Virginia**

**OR**

**Town of Gretna, Virginia**

By: \_\_\_\_\_  
**Crystal Grubbs, Clerk/Treasurer**

By: \_\_\_\_\_  
**Stacy Hedrick, Asst. Clerk/Treasurer**

By: \_\_\_\_\_  
**Justine Davis, Office Assistant**

**AUTHORIZATION FROM PROPERTY OWNER FOR TENANT OR LESSEE TO  
OBTAIN WATER / SEWER SERVICES FROM THE TOWN OF GRETNA, VIRGINIA**

**Date:** \_\_\_\_\_

**PLEASE TAKE NOTICE:**

**TOWN OF GRETNA, VIRGINIA  
107 South Shelton Street  
Gretna, Virginia 24557**

**To Whom It May Concern:**

**RE: Property Owner:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Lessee / Tenant:** \_\_\_\_\_

**Address:** \_\_\_\_\_

\_\_\_\_\_

**Lessee / Tenant:** \_\_\_\_\_, has entered into a lease for the property located at the above referenced address and is authorized to obtain water and / or sewer services from the Town of Gretna, Virginia at the physical location referenced above as a tenant of, \_\_\_\_\_, **property owner** of the aforesaid real estate.

By his / her signature affixed herein below, **Lessee / Tenant:** \_\_\_\_\_, acknowledges receipt of the copy of this Authorization Form from the Landowner and also acknowledges responsibility to pay to the Town of Gretna, Virginia all charges accruing in connection with the provision of water / sewer services at the physical location referenced above.

\_\_\_\_\_  
**Property Owner Signature**

\_\_\_\_\_  
**Phone Number**

\_\_\_\_\_  
**Lessee / Tenant Signature**